



**D.A.V.**  
PUBLIC SCHOOL  
KURUKSHETRA



THE WORLD  
OF **WORK**  
WITH  
EXCELLENCE

HAND BOOK *of*  
INFORMATION

2024-25

# Contents

	Page
The DAV Movement : A Historical Perspective	02
The DAV Organisation	03
The School : A Brief Background	04
Special Features	05
Subjects & Options	09
The Teaching Staff	12
Admission Procedure	14
Rules & Regulations	15
Fee Pattern	16
Year Planner 2024-2025	
CONCORRENZA - Sometimes you win, Sometimes you learn!	17
Examinations	19
Holidays, Vacations & School Timings	20

## IMPORTANT

- ❖ This Handbook of Information is a kind of reference booklet. Soft copy of the same is available on the school website.
- ❖ Students as well as parents are requested to visit the school website - [www.davkurukshetra.edu.in](http://www.davkurukshetra.edu.in) (Sector-03) or have a look at the soft copy for the latest news, results, information about upcoming events etc.

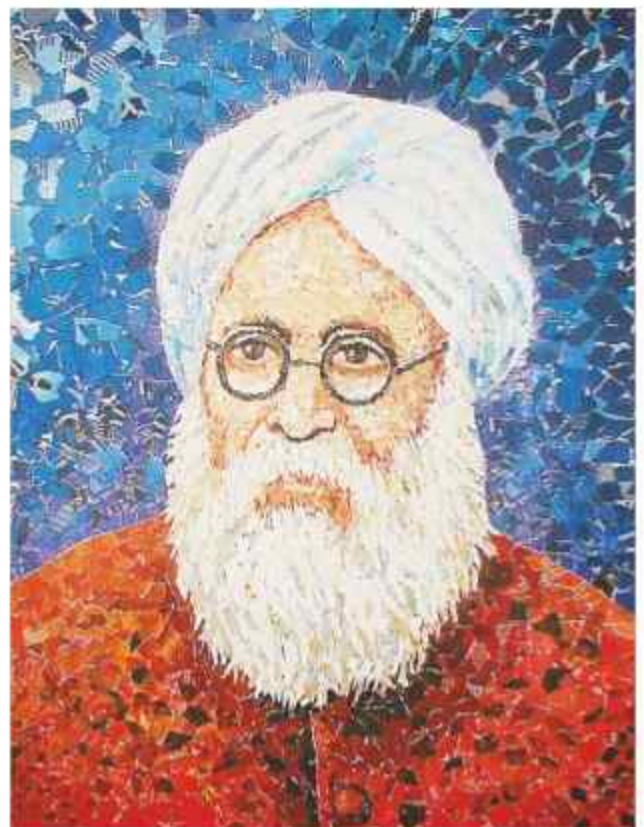
# THE DAV MOVEMENT : A HISTORICAL PERSPECTIVE



Centuries of domination had degenerated the once great Indian society and culture into an abyss of ignorance, sloth and inertia by the time Swami Dayanand Saraswati (1824-1883) arrived to regenerate and reconstruct. The whole of India was suffering from a cultural crisis. People had drifted from their cultural moorings and were lost in a no man's land—neither here nor there. The rich Indian culture and heritage had lost its luster and aping the West blindly had become a fashion statement; it carried prestige and position in society. Swami Dayanand Saraswati realised that the once lively and pulsating Indian society had gone into deep slumber and that the pressing need of the hour was to wake it up, to reactivate and rejuvenate it. Possessed of sharp intellect and a vision far ahead of his times, he realised that the salvation lay in educating our people by propagating the real message of the Vedas. He knew that not just knowledge but wisdom and reason can distinguish man from an animal. He ceaselessly worked to induct a new life in his people through religious reformation, social reconstruction, cultural regeneration

and political emancipation. He urged people to shun dogmas and adopt scientific outlook. He led them towards a new kind of awakening – based on wisdom, reason, and science. He was the first Indian who realized the importance of education for the well-being of society.

The philosophy of Swami Dayanand Saraswati was translated into reality by Lala Hans Raj, later known as Mahatma Hansraj (1864-1938) and his selfless and dedicated associates, the founding fathers of the D.A.V. Movement. Frail of body but possessing heroic spirits, Mahatma Hans Raj voluntarily opted for a life of self denial and renunciation. He started a school in Lahore on 1 June 1886 and devoted his whole life to this school. He named the school as D.A.V. School, that is Dayanand Anglo-Vedic School. The movement spread gradually and with the passage of time a large number of D.A.V. Institutions came into existence. But the partition of the country in 1947 left more than half the D.A.V. Institutions in Pakistan. Rehabilitation of the institutions and displaced employees and students was a herculean task but the challenge was met effectively by the stalwarts of the D.A.V. Movement like Lala Lajpat Rai, Bhai Parmanand, Lala Dwarka Das, Principal Sen Das, Bakshi Ram Ratan and Bakshi Tek Chand. They were the ones who put life back into it and rehabilitated the organisation.



# THE DAV ORGANISATION



The executive body of D.A.V. College Trust and Managing Society is established in New Delhi. It is the largest non-government educational organization with more than 900 educational institutions, colleges, professional and technical institutions, management institutions, Vedic education and research institutions, aided and Public schools. The executive body streamlines the school curriculum and administrative process, formulates the policies and plans, conducts day to day affairs of the society, controls the administration and finance and gives precise directions from time to time.

We feel privileged to have a man of versatile genius, Padamshri Dr. Punam Suri as the President of D.A.V. fraternity. He has adorned several offices with grace and aplomb during his life span. A staunch Arya Samajist, he has derived noble Sanskars from his illustrious grandfather Mahatma Anandswami (Mahashaya Khushal Chand). As an icon of information technology, he has earned accolades in the capacity of Managing Editor of Daily Milap and kept alive the glorious traditions of journalism. A widely-travelled person, he has been to all European and Middle Eastern and Far Eastern countries. Above all, he is a very strong advocate of the inspiring slogan "Keep Smiling" which finds its echo on many a lip.

The D.A.V. is more than just an institution or an organization. It is a way of life that crosses all barriers of caste, creed, race or religion. D.A.V. believes that it is only in education where lies the greatest service to the individual, to the nation and to humanity.

## THE MISSION

The D.A.V. vision of education is in keeping with the National Policy on Education (1986) and in accordance with New Education Policy. It lays great emphasis on developing a national system of education with Education for all; eliminating disparities in educational system, providing more facilities through qualitative intervention, empowering women, providing education to disadvantaged sections of the society. In order to accomplish the mission, the objectives laid down are as under:-

- \* To provide a wide range of holistic education by homogenizing the western knowledge while remaining anchored to the Indian cultural moorings;
- \* To act as a catalyst of change by spreading education and by dismantling the cobwebs of ignorance and illiteracy;
- \* To develop individuals who are morally upright, intellectually well-informed, socially concerned, emotionally balanced, physically well-developed and culturally accomplished;
- \* To stimulate a scientific temper by crusading against superstitions and out-dated customs like child marriage, caste system, female foeticide, dowry, gender bias, regionalism etc.
- \* To sensitize individuals towards social welfare.
- \* To nurture creative and resourceful minds who think big, think fast and think ahead, who care for the nation and the weaker sections of society and are imbued with humanistic passions and values.

## THE SCHOOL : A BRIEF BACKGROUND



**D**.A.V. Public School, Kurukshetra came into existence in a rented Kothi in Sector-13, Urban Estate on 25 January 1987. The admission process for the first session began on 01 February 1987. The school was, however, formally inaugurated on 09 August 1987. In the first year the school had classes from Nursery to VI, students' strength of 184 and 8 well-qualified, experienced and dedicated teachers. Over the years, the school has risen to phenomenal heights.

We at D.A.V. Public School, Sector-3, Kurukshetra are going to strictly adhere to the tenets laid down by the NEP 2020. The School is on the threshold of venturing into its maiden dawning of class Nursery from this session.

The campus is aesthetically landscaped providing ideal environment for studies. The school takes pride in the fact that it has the most beautiful and the most modern building of the town, comparable to the best of Haryana. Students are provided a neat, clean, hygienic and serene environment for studies. The lush green lawns with flowers all around fill the heart with pleasure. Well-planned and aesthetic landscape is the hallmark of this school.



# SPECIAL FEATURES



DAV Public School has been committed to fostering inclusive growth and comprehensive development among its students since its inception. The school places a significant emphasis not only on academic pursuits but also on activities that uncover and nurture the latent talents of its students. With a robust infrastructure and an environment conducive to fostering the three dimensions of human personality – body, mind, and soul – the school offers a wide array of opportunities and alternatives in diverse fields.

Beyond the confines of conventional academics, the school's curriculum incorporates a plethora of activities ranging from Art and Craft, Music, Dance, Home Management, to Indoor and Outdoor games. These activities are strategically designed to bring out the best in students, fostering a well-rounded educational experience that encompasses both scholastic and extracurricular aspects.

Recognizing the imperative of preparing students to



Leveraging the advancements in technology, the school has implemented smart classrooms that offer immersive and engaging learning experiences. These tech-enhanced classrooms utilize audio-visual tools such as photos, graphs, maps, flowcharts, and animated videos to make lessons vivid, exciting, and comprehensible. Visual learning aids significantly contribute to better retention of information among students.

be global citizens, the school provides ample exposure to various facets such as public speaking, presentation skills, radio shows, and video recording events. Additionally, it integrates skill-based courses like Coding, Artificial Intelligence, and Mass Media into its curriculum, aligning education with the demands of the 21st century. This approach not only enriches their learning but also enhances their problem-solving, collaboration, and independent thinking abilities.



## SPECIAL FEATURES

An integral part of the school's ethos is the National Service Scheme (NSS), tailored for students in classes XI and XII. This program is designed as a student-centered initiative complementary to education. It cultivates a spirit of voluntary work, encouraging sustained community interaction among students and teachers. NSS serves as a conduit between academic institutions and society, bridging knowledge with actionable service. The scheme includes one-day and seven-day camps, contributing to personality development through



Recognizing the crucial importance of student well-being, the school provides dedicated medical support, including a nurse and medical room. Moreover, it organizes sessions with psychiatrists and psychologists to offer guidance and support to students and parents. Embedding mental health awareness into the curriculum significantly impacts student well-being, fostering a healthy environment for learning and living.

The school is dedicated to implementing the National Education Policy 2020, with a focus on

community service and imparting disaster management skills.

The school places significant emphasis on assisting students in making informed career choices. Career counseling sessions are tailored to help individuals align their skills, interests, and personality traits with suitable career paths. This guidance includes detailed information about diverse career options, job market trends, and educational requirements, empowering students to set clear and achievable career goals.



enhancing access, equity, quality, affordability, and accountability in education. It emphasizes 21st-century skills such as critical thinking, experiential learning, and creativity. Moreover, it addresses issues concerning teachers' education and service conditions, ensuring the delivery of quality education.

Recognizing the significance of physical and mental fitness, the school prioritizes sporting activities that not only enhance physical strength but also instill crucial life skills like leadership, teamwork,

# SPECIAL FEATURES

patience, and social skills among students. Various sports competitions are organized at both intra and inter-school levels, acknowledging the importance of a healthy mind in a healthy body.

To further enrich students' experiences, the school operates multiple clubs catering to diverse interests such as sports (Chak-De-Club), music and dance (Raag-Taal Club), science and social sciences (Innovators and Crusaders), linguistics, and literature club. Additionally, it maintains a strong



connection with its alumni, organizing annual meets that serve as platforms for sharing experiences, networking, and guiding current students.

The DAV Centre for Academic Excellence conducts continuous capacity-building programs for teachers across all levels. These programs, rooted in research and development, aim to enhance the professional development of teachers, providing insights and feedback to improve their teaching abilities.

The school ensures a harmonious balance between co-curricular activities and academics, offering excursion trips and summer camps that provide students with diverse avenues for learning, growth, and enjoyment beyond the confines of the classroom.

The collective efforts and initiatives at DAV Public School, Sector-03, Kurukshetra, manifest a holistic approach to education. The school's endeavors aim to nurture well-rounded individuals equipped with



the skills, knowledge, and mindset to excel in a dynamic global landscape. By fostering an environment that encourages holistic development, the school stands as a beacon of progressive education, dedicated to shaping future leaders who are not only academically adept but also possess a broad spectrum of skills essential for success in the modern world.



# SPECIAL FEATURES



As per CBSE Board the D.A.V. curriculum seeks to equip students with 21st century skills to empower them with essential life and workplace skills by introducing Coding for Class VI and VII and Artificial Intelligence for classes VIII, IX and X. The school, by imparting the skill based education through hands-on- practice and real world application aims to develop the confidence, creativity, critical thinking, problem solving, teamwork and leadership skills among the learners.



A number of cultural activities are conducted so that the students are encouraged to discover their hidden talents. Music and dance are the prominent features to provide other channels to chisel their faculties of self-expression. The school has in store all the latest musical instruments and gadgets to provide a platform to its students to branch off in the field at a later stage.



# SUBJECTS & OPTIONS

## SUBJECT OFFERED IN CLASS I & II (at EEDP Level)

- |            |                  |                |
|------------|------------------|----------------|
| 1. English | 2. Hindi         | 3. Mathematics |
| 4. EVS     | 5. G.K.          | 6. D.S.        |
| 7. Drawing | 8. Music & Dance | 9. Yoga        |

## SUBJECT OFFERED IN CLASS III to V (at Preparatory Stage)

- |                                  |                   |                                  |
|----------------------------------|-------------------|----------------------------------|
| 1. English                       | 2. Hindi          | 3. Mathematics                   |
| 4. Science                       | 5. Social Science | 6. Sanskrit/Punjabi (for V only) |
| 7. Computer Science              | 8. D.S.           | 9. Physical & Health Education   |
| 10. Art & Craft                  | 11. Yoga          | 12. General Knowledge            |
| 13. Home Management (for V only) |                   |                                  |

## SUBJECT COMBINATIONS AT VI to IX LEVEL

- |  |                       |   |
|--|-----------------------|---|
| 1. English                                   | 2. Hindi              | 3. anskrit/Punjabi  |
| 4. Mathematics                               | 5. Science            | 6. Social Science   |
| 7. Art Education<br>(Music, Dance, Painting) | 6. Physical Education | 9. Interdisciplinary Areas/<br>Environmental Studies (Class IX) |
| 10. Skill Education.                         |                       |   |

## SUBJECT COMBINATIONS AT XI & XII LEVEL

### I SCIENCE STREAM (CO-EDUCATIONAL)

#### Compulsory Subjects :

- |                 |                                |            |              |
|-----------------|--------------------------------|------------|--------------|
| 1. English Core | 2. Hindi Core or Sanskrit Core | 3. Physics | 4. Chemistry |
|-----------------|--------------------------------|------------|--------------|

#### Optional Subjects : Choose any two out of the following

1. Biology or Mathematics
2. Physical Education or Mass Media or Music or Commercial Art or Computer Science

### II COMMERCE STREAM (CO-EDUCATIONAL)

#### Compulsory Subjects :

- |                 |                                |                |                     |
|-----------------|--------------------------------|----------------|---------------------|
| 1. English Core | 2. Hindi Core or Sanskrit Core | 3. Accountancy | 4. Business Studies |
|-----------------|--------------------------------|----------------|---------------------|

#### Optional Subjects : Choose any two out of the following

- |              |                |   |
|--------------|----------------|---|
| 1. Economics | 2. Mathematics | 3. Physical Education or Mass Media or Music<br>or Commercial Art or Computer Science |
|--------------|----------------|---|

### HUMANITIES (ARTS) STREAM (CO-EDUCATIONAL)

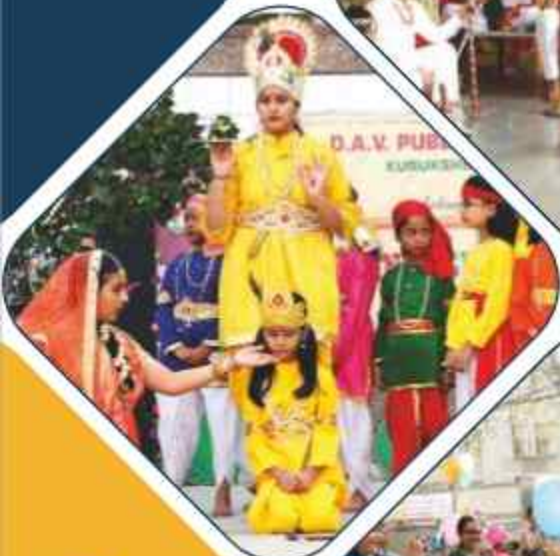
#### Compulsory Subjects :

- |                 |                                |
|-----------------|--------------------------------|
| 1. English Core | 2. Hindi Core or Sanskrit Core |
|-----------------|--------------------------------|

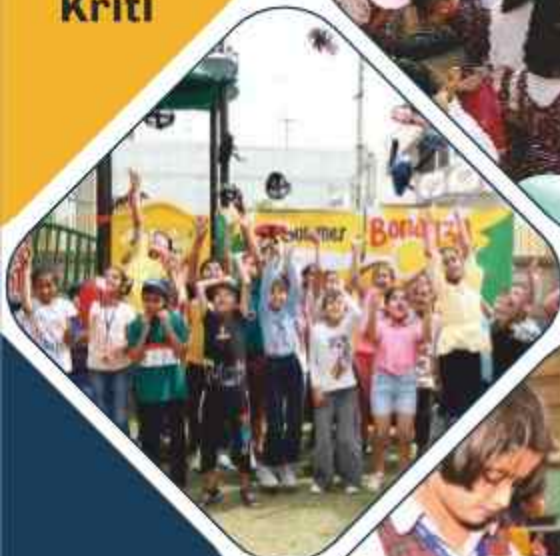
#### Optional Subjects : Choose any four out of the following

- |  |                                     |              |
|--|-------------------------------------|--------------|
| 1. Economics   | 2. Mathematics or Political Science | 3. Geography |
| 4. Physical Education or Commercial Art or Mass Media or Music or Computer Science |                                     |              |

**Rag Taal  
Group**



**Kala  
Kriti**



**Innovators  
&  
Crusaders**



**Chak  
De  
India**

# THE TEACHING STAFF

## Mrs. Geetika Jasuja (Principal)

B.Sc. (Botany Hons.), M.Sc. (Botany), B.Ed., CIC (IGNOU)

### Co-Ordinators

Mrs. Namita Bathia  
M.A. (English), M.Phil., B.Ed.  
99967-85608

Mrs. Anita Sharma  
M.Sc.(Food & Nutrition), B.Ed., M.Ed., M.Phil.  
94660-67199

Mrs. Aarti Gupta  
M.A. (History, Sociology), B.Ed.  
99967-85610

Mrs. Vandana Sardana  
M.A. (English, Education), B.Ed.  
98126-90664

### Examination Incharge

Mr. Ram Rattan Sharma  
M.Sc. (Geography), B.Ed.  
99967-85611

Sr. No.	Name & Qualification	Phone	Sr. No.	Name & Qualification	Phone
1	Mrs. Harsh Dhall M.Sc. (Mathematics), B.Ed.	98966-93982	19	Mrs. Suman Sharma B.Sc. (Medical), M.Sc. (Chemistry), M.A. (English), B.Ed.	94667-86133
2	Mrs. Surbhi Gupta M.A.(Economics), PGD (Stats), B.Ed.	99962-65925	20	Mr. Harsh Kapoor M.Sc. (Mathematics), B.Ed., M.Ed	91383-08888
3	Mr. Vishavjeet Verma M.Sc. (Chemistry), M.Phil., B.Ed.	97289-22335	21	Mrs. Aarti Tajeja M.A. (History & Economics), B.Ed., M.Ed	89015-92099
4	Dr. Yogesh Gupta B.Sc., M.Tech.(Geo. Physics), B.Ed., Ph.D	98964-49384	22	Mrs. Urvashi Gahlyan M.Sc. (Physics), M.Phil., B.Ed., M.A. (Edu.)	94161-39675
5	Mrs. Shivali Kohli M.Sc. (Chemistry), B.Ed.	94169-29902	23	Dr. Satveer Sharma M.A. (Sanskrit), Ph.D., B.Ed.	94168-28386
6	Mr. Anil Kumar M.Sc. (Mathematics), B.Ed.	95413-21841	24	Mr. Vikas Relhan M.A.(Music), M.Phil Music Vocal, Sangeet Prabhakar	98967-74671
7	Mrs. Rashmi Sikri B.Sc., B.Ed., M.A. (English)	99962-65599	25	Mrs. Reena Nagpal M.A. (English), B.Ed.	94677-63134
8	Mr. Nishant Manchanda B.Sc., M.Tech., B.Ed.	97283-12003	26	Mrs. Rita Rani* B.A., B.Ed.	90341-33883
9	Dr. (Mrs.) Rajesh Saharan B.P.Ed., M.P.Ed., Ph.D., Dip. in Yoga	82958-44488	27	Mrs. Sunita M.A.(Hindi), B.Ed.	94670-11594
10	Mrs. Swati Gupta* M.Sc. (Elec. Media), M.Phil (Journalism & Mass Media)	70154-18538	28	Mrs. Seema Gupta M.Sc. (Geography), B.Ed., M.Ed.	94662-41957
11	Mrs. Nidhi Mehta* M.Sc. (Microbiology), B.Ed.	89012-87775	29	Mr. Omveer Shastri M.A. (Sanskrit), B.Ed., Acharya Dharmamartond	94666-20800
12	Mrs. Kanchan* M.Com., M.Sc. (Com. Sci.), M.A. (Education)	94661-70060	30	Mrs. Kalpana Sharma PGDCA, M.Sc (Com. Sci.), MCA, M.A.(English)	97290-47619
13	Mr. Manjeet Kumar* M.F.A.	93063-54896	31	Dr. (Mrs.) Meenakshi Kaushik M.Sc. (Geo.), M.A. (Dance), B.Ed., Ph.D., Prabhakar, Praveen (Kathak), Senior Diploma (Bharatnatyam)	94165-27021
14	Mrs. Neelam Sharma M.A. (Hindi), M.Phil., B.Ed.	99967-85636	32	Mrs. Manju Madaan B.Sc., B.Ed., PGDCA, DISM	94166-55029
15	Mrs. Vandana Wadhwa M.Sc. (Mathematics), B.Ed.	94664-19707	33	Mrs. Meenu O.P. M.A. (Mathematics), B.Ed.	98125-92589
16	Mrs. Anu Tiwari M.Sc.(Chemistry), B.Ed.	98962-62135	34	Mrs. Geetika Arora MCA, M.Com., B.Ed.	86848-87958
17	Dr. Ompal Sharma Shastri, B.Ed., M.A. (Skt., Hin., His.& Pub. Ad), Ph.D.	82959-71010			
18	Mrs. Manika Mehta M.A. (English), B.Ed.	94670-59678			

# THE TEACHING STAFF

Sr. No.	Name & Qualification	Phone	Sr. No.	Name & Qualification	Phone
35	Mrs. Priyanka Sharma B.Sc., M.A. (English), B.Ed.	79883-68572	57	Mrs. Vandana Sehgal M.A. (Hindi), M.Ed., B.Ed., D.Ed.	89290-47421
36	Mrs. Deepika M.A. (Mathematics), B.Ed., M.Ed.	99965-19077	58	Mrs. Shalini Gupta M.A. (Mathematics), B.Ed.	94669-41015
37	Mrs. Vanita Rani M.A. (Hindi), B.Ed.	94164-27676	59	Mrs. Tanu Jasuja M.Sc. (Microbiology), B.Ed.	98969-44144
38	Mrs. Rupali Sharma M.A. (English), B.Ed.	81680-65669	60	Mrs. Yashpal Kaur M.A. (Hindi & Education), B.Ed., Prabhkar, H.TET (Hindi) TGT	80595-44696
39	Mr. Virender Singh M.P. Ed., M.Phil., Certificate in Yoga N.S.N.I.S. in Handball	94165-65663	61	Mrs. Rachna Yadav M.A. (English), B.Ed., PGDCA PGD in Translation	89506-74364
40	Mrs. Shikha Chawla M.Sc. (Mathematics) M.A. (Education), B.Ed.	93158-66868	62	Mrs. Urvashi Bhatia B.A., M.Com., M.A., B.Ed.	98130-81160
41	Mr. Rajesh Kumar M.P. Ed., M.Phil., Diploma in Yoga DNYS, CC in Yoga	94164-67166	63	Mr. Balraj* M.A. (Sanskrit), B.Ed.	89507-70580
42	Mrs. Bindu Verma M.A. (Hindi), B.Ed.	72065-65153	64	Mrs. Pooja Bhardwaj* M.Sc. (Applied Physics), B.Ed., CTET, HTET	90172-45609
43	Mrs. Sai Jyoti M.A. (Pol. Sci.), B.Ed.	89508-75226	65	Mrs. Preeti Gautam* M.A. (Education), M.Com., B.Ed., M.Phil	99919-10541
44	Mrs. Pankaj Sood M.Sc. (Bio-chemistry), B.Ed.	94168-17469	66	Dr. Sanjay Kumar M.P.Ed., M.Phil, Ph.D., M.A. (History)	82959-30017
45	Mrs. Mitu M.A. (Pol. Sci.), B.Ed.	95417-51071	67	Mrs. Parveen Kaur* M.A. (Punjabi & Education), B.Ed.	94676-21550
46	Mrs. Babita Sharma M.Sc. (Computer), CCA, JBT	98121-16216	68	Mrs. Priyanka Chawla* M.Com., B.Ed.	79886-52066
47	Mrs. Shruti Sachdeva B.Sc., B.Ed., PGDCA	94164-27376	69	Mrs. Neha Garg* MBE, MBA, M.Phil, B.Ed.	94665-09387
48	Mrs. Deepti Gupta M.Tech (Computer Science)	98122-91910	70	Mrs. Monika Sharma B.Sc., M.Sc. (Com.Sci.), MCA, B.Ed., PGDCA, JBT	94165-27411
49	Mrs. Pooja Sharma M.A. (English & History), B.Ed.	80593-11222	71	Mrs. Sarita Garg* M.A.(English), B.Ed.	98961-55774
50	Mrs. Usha Chhabra B.A., B.Ed.	70157-34632	72	Mrs. Naini* M.Com., B.Ed.	99924-12404
51	Mrs. Girija Sharma M.Com., B.Ed., B.A. Additional (English, S.S.), DIVE	97294-71667	73	Mrs. Puja Sharma* M.A.(English), B.Ed.	99969-60070
52	Mrs. Nidhi Sharma M.A. (Sanskrit), Shastri, Prabhakar, B.Ed.	72067-87782	74	Mrs. Rozy* M.Sc. (Computer Science), M.A.(English), B.Ed.	96712-93987
53	Mrs. Deepti Singh M.A. (English), B.Ed., MBA	80530-47700	75	Ms. Ritu Bharti* M.A.(Phy. Education), NIS Certified	79882-88197
54	Mrs. Pooja Choudhari M.A. (Pol. Science), M.Ed., B.Ed.	89505-13747	76	Mrs. Shruti Jain* M.A.(Punjabi), B.Ed.	89308-95929
55	Mrs. Ritu Gupta M.A. (English & Education), M.Phil., B.Ed.	82228-31395	77	Mrs. Ishu* B.A.(Com. Art), M.A. (Fine Art), M.Ed.	80535-16615
56	Mrs. Meena Sharma M.A. (Hindi), B.Ed.	94667-26188	78	Mrs. Anuja Singh* M.Tech., PGDASDD, B.Tech. (CS)	91051-90035
			79	Mrs. Neha* PGDCA	96714-79244

\*Contractual

# ADMISSION PROCEDURE

- ❖ Admission Schedule for fresh admissions is notified through print media/social media as well as through the school website.
- ❖ Parents of new students are advised to go through all the rules and regulations, fee schedule given in the Handbook of Information/on the school Website/notic board before applying for admission or renewal of admission.
- ❖ The Admission Schedule is supposed to be followed strictly. This also applies to old students seeking admission to the next class.
- ❖ A child must complete the age of 3+ years for admission to Nursery as on 1st April of the admission year.
- ❖ Admission in Nursery is given after interaction with parent and child.
- ❖ Admission in Class Nursery onwards depends on the availability of seats or vacant seats announced. Parents are requested to submit request letter for admission or getting the name registered on th portal. After entrance/interaction, list of selected candidates is displayed on a specified date. Prospectus is issued to the selected candidates only.
- ❖ At the time of admission Copy of Date of birth Certificate, Aadhar Card, Parivar Pehchan Patra, SRN/PEN No., School leaving Certificate of previous school, Report Card of Previous class and two photographs are to be submitted.
- ❖ Photocopies of the above mentioned documents are to be attached with the admission form after proper verification by the admission committee.
- ❖ Required fee is to be deposited as per schedule announced, failing which the seat is treated as vacant and is offered to the next candidate.
- ❖ **The Principal reserves the right to deny admission to any candidate without assigning any reason whatsoever.**
- ❖ The admission stands automatically cancelled if the admission dues are not paid by the last date and time as given in the fee schedule/Admission Schedule. This applies to old students also.
- ❖ Fee once paid is non-refundable.
- ❖ Parents apply for School Leaving Certificate on the basis of their transfer. Such request should be submitted in writing before 31 March and should also be supported with a copy of transfer orders.
- ❖ Issue of SLC will be done after clearance of dues.
- ❖ The admission is provisional and can be cancelled any time during the session on any of the following grounds:
  - ✧ Serious acts of indiscipline/indulgence in any unlawful activity
  - ✧ Misbehaviour with fellow students or teachers
  - ✧ Regular default in payment of school dues
  - ✧ Submission of wrong or misleading facts/fake certificates at the time of admission
  - ✧ Cheating in examinations
  - ✧ Violation of rules and regulations of the school

# RULES & REGULATIONS

## FEE REGULATIONS

- ❖ School Fees and other charges are announced before the commencement of the Academic Session.
- ❖ The fee is to be paid **quarterly** as per the schedule given below :

S. No.	Fee for the month of	Last date of Payment	S. No.	Fee for the month of	Last date of Payment
1	April, May & June	15 April, 2024	2	July, August & September	15 July, 2024
3	October, November & December	15 October, 2024	4	January, February & March	15 January, 2025

- ❖ All the dues are to be deposited by the 15th of the payable months (i.e. April, July, October, 2024 & January, 2025). A fine of Rs. 200/- will be charged from 16th of the payable month till the end of payable month. After that if the dues are still unpaid, the name of the student will be struck off. If the parent wishes to re-admit the child, it will be treated as a case of fresh admission.
- ❖ If the parents wish to seek re-admission of their ward, the same will depend on the availability of seat and at the sole discretion of school management. If the admission is allowed the child will be treated as new admission and supposed to pay the New Admission Fee along with due charges.
- ❖ Issue of Report Card, School Leaving Certificate and Promotion of the student to the next class are subject to clearance of all dues.

### LIBRARY RULES

- ❖ Library facility is available to all the students according to class time table.
- ❖ A book shall be issued for a maximum period of seven days. After that a fine of Rs. 10/- per day per book shall be charged.
- ❖ Reference books cannot be issued.
- ❖ In case of loss or damage of a book, the borrower shall have to either replace the book or pay double the price of the book.
- ❖ No school bag/carry bags/eatable items are allowed in the library.
- ❖ Wearing ID card is mandatory and no book will be issued without ID card.
- ❖ Students are advised not to get book issued to their friends on their ID Cards.
- ❖ Any kind of indiscipline in school library will be considered punishable.

### TRANSPORT RULES

#### A. SCHOOL TRANSPORT

1. Transport facility is available on existing routes only.
2. Students must reach their bus stoppages in time. School bus will not wait for any reason.
3. In case a student misses his bus in the morning or the afternoon, parents will have to drop or pick the student, themselves.
4. The student using school transport has to carry his/her ID card indicating Bus Pass which can be checked any time.
5. Students will be enrolled for transport facility in the beginning of session only.
6. Transport facility will not be provided/ withdrawn in the mid of the session.

#### B. OWN VEHICLE

1. Those who come to school by their own vehicle have to submit a photocopy of their driving licence in the school office at the time of admission.
2. The school is not responsible for the safety of students outside the school who come to school on their own vehicle or by a hired rickshaw / auto-rickshaw.

### GENERAL REGULATIONS

1. Bringing of mobile phones in the school premises is strictly prohibited. Jewellery, cash and costly items are not allowed to be brought in school by the students.
2. Any kind of damage done to school property by any student is a punishable offence and it is to be compensated by him or her.
3. Disobedience or any misconduct affecting the discipline of the school is dealt with seriously.
4. All students are expected to reach school before the school bell rings.
5. A Disciplinary action will be taken if the children are repeatedly coming late to school. Parents' co-operation is solicited in maintaining punctuality, regularity and discipline.
6. Lending or borrowing of money or any other articles is strictly prohibited.
7. Students should observe polite behavior. Shouting bullying or use of foul language is forbidden.
8. Every student is expected to maintain an attendance record of at least 75% during the academic year, failing which he or she may not be allowed to take the examination.
9. The identity card must be worn by the students everyday.
10. Special fine will be imposed for being absent without prior permission on special occasions or during the period important from learning point of view.



# FEE PATTERN

## ALL THE CHARGES ARE PAYABLE FOR THE ACADEMIC SESSION 2024-25

- 1 Admission Fee : Rs. 5000/- (For New Students Only and non Refundable)
- 2 Prospectus Charges : Rs.500/- (For New Students Only and non Refundable)
3. **The following Charges have been divided equally into four quarters (for New as well as Old Students). Fee Details are mentioned below:**

Classes	# Composite Fee For the Session (Whole Year)	# Composite Fee For the Session (Monthly)	# Composite Fee to be Charged Quarterly
NURSERY	42120.00	3510.00	10530.00
I & II	52260.00	4355.00	13065.00
III & IV	53820.00	4485.00	13455.00
V to VII	55500.00	4625.00	13875.00
VIII to X	56700.00	4725.00	14175.00
XI & XII Arts	57300.00	4775.00	14325.00
XI & XII Comm.	62460.00	5205.00	15615.00
XI & XII Science	64140.00	5345.00	16035.00

# As per Haryana Government Notification dated 08-12-2021.

4. **Examination Fee for Board Classes (X & XII) to be charged as per CBSE guidelines.**
5. **Transport facility (optional) and area-wise per month :**
  - 1 Sectors 2, 3, 4, 5, 7, 8, 9 (Lotus City), 10, 13, 30, Mohan Nagar, Kheri Markanda, DD Colony, Jindal City, Police Line, Ansal City, Sunderpur, Pipli Rs.1050/-
  - 2 Jyoti Nagar, Gita Colony, Railway Road, New Colony, Amin Road, Vishnu Colony, Krishna Nagar Gamri, Gobind Garh, Rotary Chowk, Bhadrakali Chowk, Darra Khara, Salarpur Road, Chanarthal Chowk, Paras Enclave Rs.1250/-
  - 3 Professor Colony, Kalyan Nagar, Shanti Nagar, Pehowa Road, Vivekanand Colony, University, NIT, Narkatari Road, Azad Nagar, Mirzapur Rs.1400/-

## IMPORTANT INSTRUCTIONS REGARDING FEE DEPOSITION

- ❖ All the dues are to be deposited through Cheques/Online (through fee portal) provided on the school website.
- ❖ Payment is to be made through dully filled crossed cheque in favour of "D.A.V. PUBLIC SCHOOL, KURUKSHETRA.
- ❖ Please mention the Admission No. and Name of the Student on the reverse side of the cheque.
- ❖ School does not accept cash under any circumstances.
- ❖ In case of bouncing of the cheque due to any reason, a penalty of Rs.400/- will be charged per cheque.

# YEAR PLANNER 2024-2025

## CONCORRENZA

### SOMETIMES YOU WIN, SOMETIMES YOU LEARN!

Month	Competition	Month	Competition
-------	-------------	-------	-------------

#### NURSERY, I & II

Activities related to Language & Communication Enhancement, Cognitive Development, Expressing through Arts & Creativity for Physical Development

#### III STANDARD

July	Ad Making Competition
August	Typing Competition (Computer)
October	Paper Folding Competition
November	Dance Competition
January, 2024	G.K. Quiz

#### IV STANDARD

April	Baisakhi Card Making
May	Poetic Recitation (Hindi/English)
July	Solo Dance
August	SPELLBEE
October	Story Telling (Hindi/English)
November	Clay Modelling (Science & S.S. Topics)
December	Quiz (Mathematics/Science)

#### V STANDARD

April	Doha Gayan
May	Card Making on Mother's Day
July	Solo Dance
August	Declamation (Hindi/English)
October	Quiz - S.S. / G.K.
November	Paper Craft
December	SPELLBEE

#### VI STANDARD

April	Poetic Recitation (Hindi/English)
May	Singing and Solo Dance
July	Slogan Writing/Poster Making
August	Quiz - Mathematics/Science
October	Diya Decoration
November	SPELLBEE & Clay Modelling
December	Declamation (Hindi/English)

#### VII STANDARD

April	Declamation (Hindi/English)
May	Singing and Solo Dance
July	Know the Famous Personalities
August	Poster Making/Card Making
October	SPELLBEE
November	Clay Modelling (Science & Maths in real life)
December	Quiz - Social Science/G.K.

#### VIII STANDARD

April	Poetic Recitation (Hindi/English)
May	Slogan Writing/Poster Making
July	Declamation (Hindi/English)
August	Singing & Solo Dance
October	Quiz - Mathematics/Science
November	Clay Modelling / Pot & Diya Decoration/ Wall Hangings/Bandanwar

Results of all the competitions will be posted on the school website. Parents are requested to visit the Results on the HOME page for information.

# YEAR PLANNER 2024-2025

## CONCORRENZA

### SOMETIMES YOU WIN, SOMETIMES YOU LEARN!

Month	Competition	Month	Competition
<b>IX STANDARD</b>		<b>X STANDARD</b>	
April	Singing/Solo Dance/Stand-up-Comedy	April	Singing/Solo Dance/Stand-up-Comedy
May	Declamation/Debate (Hindi/English)	May	Extempore (Hindi/English)
August	Quiz - Social Science/GK	August	Antakshari
October	Antakshari	October	Pot & Diya Decoration/Wall Hangings/ Bandanwar
November	Pot & Diya Decoration/Wall Hangings/ Bandanwar	December	Quiz - Mathematics/Science
<b>XI &amp; XII STANDARDS</b>		<b>CLUB ACTIVITIES (FOR IV-X)</b>	
May	Slogan Writing (SDG Goals) & NSS One Day	July	Innovators & Crusaders (Sci. Exhibition)
??	Presentation Making (PPT)	August	Raag-Taal Group (Patriotic Song competition)
July	Mock Parliament & NSS One Day	October	Kalakriti Group : 1 Handkerchief Making with Fabric Painting 2 Pot Decoration 3 Poster Making 4 Mehandi Competition
August	Talent-Hunt & NSS One Day	December	Chak-De-India; Races
November	Quiz - G.K.		

### CELEBRATIONS (I TO XII)

1 Lohri/Makar Sakranti (Hawan)	20 Mother's Day & World Red Cross Day	37 Ganesh Chaturthi
2 Republic Day/Basant Panchami	21 Anti-Tobacco Day	38 N.S.S. Day
3 World Cancer Day	22 World Environment Day	39 World Tourism Day
4 National Women's Day	23 Father's Day	40 Gandhi Jayanti
5 Swami Dayanand Jayanti	24 International Day of Yoga & World Music Day	41 Navratri
6 National Science Day	25 Guru Purnima	42 Dussehra
7 World Wildlife Day	26 World Nature Conservation Day	43 Diwali
8 National Safety Day	27 Van Mahotsar-Tree Plantation Activity	44 Children's Day
9 International Women's Day	28 Independence Day	45 Constitution Day
10 Holi	29 Teej	46 Guru Nanak Jayanti
11 Shaheedi Diwas	30 Rakshabandhan	47 World AIDS Day
12 Baisakhi	31 Janamashtami	48 Human Rights Day
13 World Heritage Day	32 World Photography Day	49 Swami Shradhdhanand Balidan Diwas
14 Mahatma Hansraj Jayanti	33 Teachers' Day	50 Christmas
15 Earth Day	34 International Literacy Day	51 Uddham Singh Jayanti
16 World Book & Copyright Day	35 Hindi Diwas	
17 International Dance Day	36 World Ozone Day	
18 International Workers Day		
19 World Athletics Day & Rabindranath Tagore Jayanti		

**Note: Dates will be announced in the first week of respective month.**

## EXAMINATIONS

### NURSERY TO II STANDARD

Evaluation on the basis of class-performance.  
(As mentioned in the syllabus)

### III TO V STANDARDS

13 May to 18 May, 2024	Unit Test-I
18 July to 24 July, 2024	Unit Test-II
In the month of September, 2024	Half Yearly Examination
In the month of December, 2024	Periodic Test
In the month of February, 2025	Annual Examination

### VI to VIII STANDARDS

13 May to 18 May, 2024	Unit Test-I
18 July to 24 July, 2024	Unit Test-II
In the month of September, 2024	Half Yearly Examination
In the month of December, 2024	Periodic Test
In the month of January, 2025	Pre-Board (for VIII)
In the month of February, 2025	Annual Examination

### IX & X STANDARDS

In the month of July, 2024	Periodic Test
In the Month of September, 2024	Half Yearly Examination
In the Month of December, 2024	Periodic Test
In the Month of January, 2025	Pre-Board (For Class X)
In the Month of February, 2025	Final Examination

### XI & XII STANDARDS

In the Month of July, 2024	Periodic Test
In the Month of September, 2024	Mid-Term Examination
In the Month of December, 2024	Pre-Board Examination-I
In the Month of January, 2025	Pre-Board Examination-II
In the Month of February, 2025	Final Exams (For Class XI) (As per DAV Board Date Sheet)
In the Month of February/March, 2025	Annual Examination (XII) (As per CBSE Datesheet)

#### Please Note :

Students will be allowed half day / short leave only in emergency situation, when either of the parents comes personally to take the child. It is mandatory for the parents to bring Parent I-Card.

Results of all the position holders/A1 Graders in Annual Examinations will be posted on the school website. Parents are requested to visit the Result Section on the HOME page for information.

### PTM SCHEDULE

Parents will be intimated well before time for the day scheduled for Parents' Day. There will be no teaching on this day. Parents are welcome to meet the teachers of their wards in their respective schools from 8:30 a.m. to 12:00 noon. Children must accompany the parents.

Every Saturday will be off for Class Nursery

Fourth Saturday of every month will be off for classes I & II.

However, it will be full working day for classes III to XII

**Note : Date-sheet will be given before the exams.**

# YEAR PLANNER 2024-2025

## HOLIDAYS & VACATIONS (2024)

Date	Day	Occasion
13 January	Saturday	Lohri
17 January	Wednesday	Guru Gobind Singh Jayanti
26 January	Friday	Republic Day
14 February	Wednesday	Basant Panchami
06 March	Wednesday	Swami Dayanand Jayanti
08 March	Friday	Mahashivratri
25 March	Monday	Holi
11 April	Thursday	Id-ul-Fitr
13 April	Saturday	Vaisakhi
17 April	Wednesday	Ram Navami
10 May	Friday	Parshuram Jayanti
23 May	Thursday	Buddha Purnima
01 June	Saturday	D.A.V. Foundation Day
15 August	Thursday	Independence Day
19 August	Monday	Raksha Bandhan
26 August	Monday	Janmashtami
06 September	Friday	Haryali Teej
02 October	Wednesday	Gandhi Jayanti
12 October	Saturday	Dussehra
17 October	Thursday	Valmiki Jayanti
01 November	Friday	Haryana Day
15 November	Friday	Guru Nanak Dev Jayanti
25 December	Wednesday	Swami Shardha Nand Balidan Diwas
26 December	Thursday	Sheed Udham Singh Jayanti

**Please Note :** Holidays falling on Sundays and during vacations have not been mentioned in the above list.

Summer Vacations As per direction of District Administration

Diwali Break 31 October - 03 November 2024

Winter Break As per direction of District Administration

**In case of any unscheduled holiday declared by the Government/School which cannot be notified due to lack of time, parents are requested to visit the school website for notification/see SMS.**

## SCHOOL TIMINGS





CLASS	SUMMERS	WINTERS
Nursery	8:45 a.m. to 12:30 p.m.	9:30 a.m. to 01:15 p.m.
I & II	8:00 a.m. to 12:30 p.m.	8:30 a.m. to 01:15 p.m.
III to XII	8:00 a.m. to 02:15 p.m.	8:30 a.m. to 02:45 p.m.

**Students will be allowed half day/short leave only in emergency situation, when parents come personally to take the child.**

**Note: School will follow the Government Directions regarding timings in Winter Season or in emergency situations.**

# **D.A.V. PUBLIC SCHOOL**

## **KURUKSHETRA**

 Sector-03, Urban Estate, Kurukshetra  01744-231804  
 [info@davkurukshetra.edu.in](mailto:info@davkurukshetra.edu.in)  [www.davkurukshetra.edu.in](http://www.davkurukshetra.edu.in)